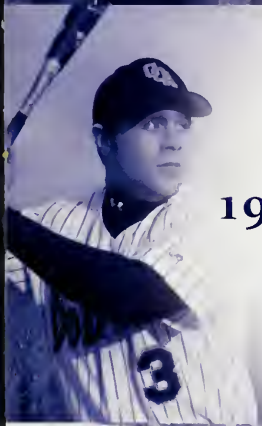
2010-2011 Planner & Student Handbook



COLLEGE OF THE ALBEMARLE

1960 50 2010

Digitized by the Internet Archive
in 2011 with funding from
University of North Carolina at Chapel Hill

http://www.archive.org/details/plannerstudentha20102011

WELCOME!

Welcome to College of The Albemarle! Students are the most important people at the college. The faculty and staff are eager to help you reach your educational and career goals. We are committed to providing an environment of mutual respect in which each member of our college will realize her/his maximum potential. There are several strategies that will help you to succeed in college:

1. Know why you are here. If you are unsure of your career goal, utilize the career information provided by the college and speak with an advisor or career counselor;

2. Know the requirements of your program of study. Go to College of The Albemarle's website, www.albemarle.edu, to read the on-line catalog and learn about the courses you need to complete for your degree or diploma. Use your Campus Cruiser account from our website to learn about the college and to communicate with faculty and staff;

3. Get the help you need from faculty, counselors, tutors, and other staff at the college. A listing of college resources is listed in the Where Do I Go? section;

4. Put balance in your life. Plan time for your family, your work, your studies, and your relaxation. Use the calendar in this handbook to schedule your time;

5. Develop habits for your success. For example, always keep a positive attitude. By doing so, you will experience a healthy, productive, and rewarding life; and

6. Read this handbook to begin your college career on a positive note. It is filled with information to help you succeed at COA and in your career.

Graduates of College of The Albemarle have performed well in a wide variety of careers. If you are interested to know the graduation rate of students in your program of study, please see the Registrar. Seek the assistance of faculty and staff as you need it. Get involved in college activities. Have a wonderful year!

Ray Scaffa

Ray Scaffa
Vice President, Student Development and Dean of Students

PURPOSE OF THE COLLEGE

The purpose of College of The Albemarle is to provide accessible education, training, and retraining for better jobs and better lives in northeastern North Carolina.

MISSION STATEMENT

In keeping with the mission of the North Carolina Community College System, College of The Albemarle opens the door to high-quality, accessible educational opportunities that minimize barriers to post-secondary education, maximize student success, and improve the lives and well being of individuals by providing:

- Education, training, and retraining for the adult work force in a global economy, including literacy education, occupational, and pre-baccalaureate programs;

- Support for economic development through services to business and industry;

- Services to communities and individuals which promote the quality of life; and

- An environment that promotes job satisfaction and career development for faculty and staff.

ACADEMIC CALENDAR

Fall Semester 2010

Convocation (no classes)	Tuesday, August 17
Faculty Work Day (no classes)	Wed.-Fri., August 18-20
Classes Begin	Monday, August 23
Labor Day Holiday	Monday, September 6
No Classes	Tuesday, October 12
Last Day to Withdraw Without Grade Penalty (16-Week Session)	Tuesday, October 19
Last Day of First 8-Week Session	Tuesday, October 19
First Day of Second 8-Week Session	Wednesday, October 20
Faculty/Staff Professional Development (no classes)	Wednesday, November 24
Thanksgiving Holiday	Thurs.-Fri., November 25-26
Classes End	Friday, December 10
Exam Week	Mon.-Fri., December 13-17
Semester Ends	Friday, December 17

Spring Semester 2011

Convocation (no classes)	Tuesday, January 4
Faculty Work Day (no classes)	Wed.-Thurs., January 5-6
Classes Begin	Friday, January 7
Martin Luther King, Jr. Holiday	Monday, January 17
Last Day to Withdraw Without Grade Penalty (16-Week Session)	Friday, March 4
Last Day of First 8-Week Session	Friday, March 4
First Day of Second 8-Week Session	Monday, March 7
Faculty/Staff Professional Development (no classes)	Friday, March 11
Spring Break	Mon.-Fri., April 25-29
Classes End	Monday, May 2
Exam Week	Tues.-Mon., May 3-9
Semester Ends	Monday, May 9
Spring Commencement	Thursday, May 12

Summer Semester 2011

Classes Begin	Monday, May 16
Memorial Day Holiday	Monday, May 30
Last Day to Withdraw Without Grade Penalty (10-Week Session)	Monday, June 20
Last Day of First 5-Week Session	Monday, June 20
First Day of Second 5-Week Session	Tuesday, June 21
July 4th Holiday	Monday, July 4
Summer Semester Ends	Tuesday, July 26
Summer Commencement	Thursday, July 28

Grade Point Average (GPA) Computation

Your semester grade point average is calculated by dividing the number of quality points earned in a semester by the number of credit hours attempted in a semester. Your cumulative grade point average is figured the same way using totals from all semesters.

Example: John Doe attended COA last spring semester. He enrolled in five classes and his final grades were as follows:

Course	Grade	Semester Hrs. Towards GPA		Quality Points		Totals
ENG 111	A	3	x	4	=	12
BIO 111	F	4	x	0	=	0
HIS 121	B	3	x	3	=	9
PED 130	A	1	x	4	=	4
MAT 080	PB	0	x	0	=	0
		11				25

Divide: 25 divided by 11 = 2.27 (Grade Point Average)

ACADEMIC ADVISEMENT

One of the most important activities you will engage in while at the college is the process of academic advisement. Academic advisement is a time for you and an advisor to discuss your academic and career goals, to explore options, and make informed decisions on a regular basis. You will be assigned an advisor from among the faculty of the academic department representing your major area of study during your first semester at COA if you are taking more than 6 credit hours. If you are undecided about your major, you will be assigned to a Student Development advisor.

It is important that you maintain contact with your advisor throughout your enrollment. Faculty advisors post a schedule of office hours, and you should feel free to call on them anytime you need assistance. Your advisor will assist you in selecting courses, planning your schedule, and registering for your classes. Even still, advising is a shared responsibility. You are responsible for your education and therefore need to take an active role in planning your schedule with your advisor each semester. It is important you know how to use the advising resources or tools to plan out your schedule and ensure you take the necessary classes to graduate and or transfer to a four year college.

Advising and Your Academic Records
As a college student access to your academic records are protected through a law known as Family Rights and Privacy Act of 1974 or FERPA. The advisors at COA maintain strict adherence to FERPA and limit access to your academic records to you alone, unless you give written permission to do otherwise. For more information on FERPA visit the Students Rights, Regulations, and Responsibilities link (page 36-37) of the online 2009-2011 Academic Catalog at http://www.albemarle.edu/catalogs_and_handbooks.php.

Course Load
Sixteen semester hours of college work is considered the normal student load. Permission must be obtained from the Vice President, Instruction, or designee, for scheduling more than 18 hours of work. This is not necessary when students are registering for the specific course load designated in their occupational program of study. A student enrolled in at least 12 hours of work is considered a full-time student. For students to gain sophomore status at the college, they must earn a minimum of 32 non-developmental credit hours.

Advising Resources

College Catalog
The college catalog contains information about academic policies and regulations, the curriculum for each academic program, and course descriptions for each course offered. The course descriptions will list prerequisites or co-requisites you may need to take a particular course. The college catalog is available online at http://www.albemarle.edu/catalogs_and_handbooks.php

Program of Study Graduation Check Sheet
The Graduation Checksheet provides your program's course requirements for graduation. You should maintain an up-to-date Graduation Check Sheet for the program for which you are pursuing. Access the Program of Study Graduation checksheets online at http://www.albemarle.edu/programs_of_study.php

Course Schedules
The course schedule is the official schedule of classes published each semester. The schedule is mailed before each semester begins but it is also available online at http://www.albemarle.edu/curriculum_schedule.php.

When to See Your Advisor

- To get some advice or help
- To register for classes or drop and add a course
- To withdraw from all your classes
- To change your major
- To update your name, address, or phone number
- To substitute a course for credit
- To apply for graduation

How to Prepare for an Advising Appointment

- Make your appointment during the early registration periods
- Be on time
- Review the COA catalog and graduation checksheet
- Write down any questions you wish to ask your advisor
- Take appropriate materials to the advising department
- Follow through on referrals and recommendations

Online Registration
Returning students, if they qualify, can now register online through My Web Advisor in Campus Cruiser. Check with your advisor to get permission to register online.

College Transfer Resources
College Transfer Student Planner is the best resource if you are planning on transferring to a four year college from COA. The site includes the Comprehensive Articulation Agreement with North Carolina colleges and universities, the transfer admissions policy, and a course by course transfer guide. Go to http://www1.cfnc.org/Student_Planner/Transfer_Student_Planner/_default.aspx

Contact Your Advisor at http://www.albemarle.edu/faculty_staff_directory.php

Fifty Years

COLLEGE OF THE ALBEMARLE 1960 50 2010

This year marks the beginning of our 50 Year Anniversary Celebration at College of The Albemarle. We are excited to have you with us for all the planned events that will take place over the next two years. We hope that you, your family, and our community will join us as we celebrate the memories of our past as we look towards the future. It gives us great pleasure to celebrate this time with you.

STUDENT DEVELOPMENT INFORMATION

· To learn about college programs, services, and resources, attend an Orientation Session before you enroll in classes.

· To register for classes or drop and add a course, see your assigned academic advisor. Your advisor will help you complete the necessary paperwork. If you do not have an assigned academic advisor, see an advisor in Student Development.

· You are notified by mail when you are assigned an academic advisor. If you cannot remember who your advisor is, contact Student Development.

· To withdraw from all your classes, see your assigned academic advisor. If you do not have an assigned academic advisor, see an advisor in Student Development.

· To change your major, complete a Student Information Change form available in Student Development or from your assigned academic advisor.

· To update your name, address, or phone number, complete a Student Information Change form available in Student Development or from your assigned academic advisor.

· To apply for graduation, complete the application on the COA website at www.albemarle.edu. See your advisor to complete your graduation checksheet. Turn both the application and checksheet into the Registrar AT LEAST one month prior to graduation.

STUDENT CONDUCT

College students are considered to be mature individuals. Their conduct, both on and off campus, is expected to be that of responsible adults in public places. Common courtesy and cooperation are the basic rules for conduct at the college. Students are required to know and follow the college regulations as recorded in the college catalog regarding academic integrity and courtesy/social behavior. For a complete list of Students Rights, Regulations, & Responsibilities, refer to COA's Academic Catalog, pp. 28-37 as posted on our website at www.albemarle.edu.

Plagiarism: Students attending College of The Albemarle are expected to adhere to the highest ethical standards of college students. Students who are found to have engaged in plagiarism and/or cheating will be subject to disciplinary action up to and including expulsion from College of The Albemarle, and in appropriate cases, criminal prosecution. There is no "statue of limitations" on violations of the cheating portion of this policy meaning that students may be subject to disciplinary action at anytime that the cheating is discovered, even after graduation in appropriate cases.

Plagiarism includes, but is not limited to, use of a work or a source, published or unpublished, of another without giving proper credit to the original author in a work submitted by a student in any college sponsored class, lab or examination, either orally or in writing.

Dress Code: The college expects all students to dress in a manner in keeping with the serious academic intent of the college and in a manner acceptable to the community. COA invites prospective employers and business leaders on campus throughout the academic year. Students should keep in mind that they may have an opportunity to meet their prospective employers, and first impressions are lasting impressions.

Disciplinary Action: Disciplinary Action for any student found by an instructor to have engaged in any form of cheating will include, as a minimum, that the student receive a grade of "F" (0) for the assignment, test, or examination. The instructor may assign an "F" grade for the course at any time during a semester to a student found cheating in violation of this policy. The instructor may, after consulting with his/her supervisor, withdraw the student from the class in accordance with the procedures contained in this Academic Catalog under Student Disciplinary Procedure governing withdrawal from class. An incident report must be completed in all cases as described under Reporting Incidents.

DRUGS, ALCOHOL, AND THEIR RISKS

TYPES OF DRUGS

SCHEDULE I DRUGS
Heroin, LSD, Peyote, Mescaline, Psilocybin ("shrooms"), other hallucinogens, Methaqualone (Quaaludes), MDMA (Ecstacy). *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS:* Psychologically and physically addictive; depression, withdrawal symptoms, convulsions, death, unpredictable behavior with hallucinogens; possible damage to unborn fetus. Maximum Penalty: 15 months in prison and/or fine (Felony)

SCHEDULE II DRUGS
Phencyclidine (PCP), Morphine, Demerol, Codeine, Percodan, Percocet, Fentanyl, Dilaudid, Seconal, Nembutal, Cocaine, Amphetamines, other opium and opium extracts and narcotics. *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS:* Psychologically and physically addictive; withdrawal symptoms, convulsions, respiratory failure, frequent accidents; possible damage to unborn fetus; death; cocaine and amphetamines increase blood pressure, which can lead to irregular heartbeat and death; amphetamines can cause agitation, increase in body temperature, hallucinations, convulsions, and possible death. Maximum Penalty: 150 days in prison and/or fine (Misdemeanor) UNLESS

- Exceeds four tablets, capsules, other dosage units, or equivalent quantity of Hydromorphone
- Exceeds 100 tablets, capsules, other dosage units, or equivalent quantity unit
- Any amount of cocaine. Maximum penalty: 15 months in prison
- Deliver: 15 months in prison and/or fine (Felony)
- Sale: 30 months in prison and/or fine (Felony)

SCHEDULE III DRUGS
Certain barbiturates such as Amobarbitol and codeine containing medicine such as Fiorinal #3, Doriden, Tylenol #3, Empirin #3; codeine-based cough suppressants such as Tussionex and Hycomine; all anabolic steroids; Rohypnol. *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS:* Psychologically and physically addictive; potential liver damage, nausea and vomiting, dizziness, disorientation, shallow breathing, cold and clammy skin, coma, possible death; withdrawal symptoms include anxiety, tremors, insomnia, convulsions; possible damage to unborn fetus. Maximum Penalty:

- To possess less than 100 tablets, capsules, other dosage units, or equivalent quantity; 150 days in prison and/or fine (Misdemeanor)
- To possess more than 100 tablets, capsules, other dosage units, or equivalent quantity; 15 months in prison and/or fine (Felony)

SCHEDULE IV DRUGS
Barbiturates; narcotics and stimulants, including Valium, Talwin, Librium, Equanil, Darvon, Darvocet, Placidyl, Tranzene, Serax, Ionamin (yellow jackets), GHB. *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS:* Psychologically and physically addictive; drowsiness; withdrawal symptoms, including tremors, abdominal and muscle cramps, insomnia, anxiety, convulsions; possible death; possible damage to unborn fetus. Maximum Penalty: Same as Schedule III. Note: To knowingly contaminate any food, drink, or other edible substance with a controlled substance that would render a person mentally incapacitated or physically helpless: 30 months (Felony)

SCHEDULE V DRUGS
Compounds that contain very limited amounts of codeine, dihydrocodeine, ethylmorphine, opium, and atropine, such as Terpine Hydrate with codeine, Robitussin AC. *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS*: Psychologically and physically addictive; nausea, gastrointestinal symptoms, drowsiness; withdrawal symptoms, including runny nose, watery eyes, panic, chills, cramps, irritability, nausea; possible damage to unborn fetus.
Maximum Penalty: 60 days in prison and/or $1,000 fine (Misdemeanor). To manufacture, sell, deliver, or possess controlled substances for the purpose of rendering a person physically helpless: 30 months (Felony)

SCHEDULE VI DRUGS
Marijuana, THC, Hashish, Hash Oil, Tetrahydrocannabinol. *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS:* Psychologically addictive; increased risk of lung cancer, bronchitis, and emphysema; contributes to heart disease, fatigue, paranoia, possible psychosis; withdrawal symptoms, including insomnia, hyperactivity, and

decreased appetite; depression of the immune system; decreased sperm count in men and irregular ovulation in women.
Maximum Penalty
• To possess less than 1/2 ounce of marijuana or 1/20 ounce hashish: 20 days in prison and/or $200 fine (Misdemeanor)
• To possess more than 1/2 ounce of marijuana or 1/20 ounce of hashish: 20 days in prison and/or $200 fine (Misdemeanor)
• To possess more than 1 1/2 ounces of marijuana or 3/20 ounce of hashish or consists of any quantity of synthetic tetrahydocannabinols or tetrahydrocannabinols isolated from the resin of marijuana: 15 months in prison and/or fine (Felony)

TYPES OF ALCOHOL

Malt Beverage is beer, 1/2 of 1% to 6% alcohol. Unfortified Wine is wine of not more than 17% alcohol. Fortified Wine is wine of not more than 24% alcohol. Spirituous Liquor is distilled spirits or ethyl alcohol, including spirits of wine, whiskey, rum, brandy, gin, etc.

Mixed Beverage is a drink composed in whole or part of spirituous liquor and served at restaurants, hotels, and private clubs licensed by the state. *HEALTH RISKS/ NC LEGAL RISKS TO POSSESS:* Psychologically and physically addictive; respiratory depression; depression of the immune system; increased risk of heart disease, cancer, accidents, hypertension; brain damage; damage to unborn fetus; impotence at high dosage levels. Fraudulent use of identification or allowing the use of one's ID to purchase alcoholic beverages in violation of the law could result in the revocation of an individual's driver's license. Maximum Penalty: To possess, attempt to purchase, or purchase; to sell or give malt beverages, unfortified win, fortified wine, spirituous liquor, or mixed beverages to anyone under 21 years old: Imprisonment for a term not exceeding 60 days, or a $1,000 fine, or both, at the discretion of the court (Misdemeanor)

http://www/ecu.edu/studenthandbook/laws.pdf
http://www/ecu.edu/studenthandbook/risks.pdf

Substance Abuse Policy as outlined by the COA 2009-2011 Academic Catalog
College of The Albemarle provides a safe and healthy environment for students to pursue academic excellence, technical and vocational training, career opportunities, and personal growth and development. Protecting this environment includes keeping it drug-free. College of The Albemarle may permit or request law enforcement personnel to conduct drug searches on College of The Albemarle property. Such searches may be performed on a random or periodic basis and may also be performed when administration or law enforcement officers have a reasonable suspicion that illegal drugs may be present on campus. All searches will be executed in compliance with and to the fullest extent allowed by state and federal laws. Some programs, such as nursing, have a more detailed substance abuse policy. If there is any suspicion of substance abuse, the student is required to have and pay for a drug screen.

Under no condition will intoxicating liquor (defined as any beverage containing as much as one-half of one percent of alcohol), narcotics, illicit drugs, hallucinogens, barbiturates, or amphetamines be permitted in or on college property. Off-campus college-sponsored events are subject to the requirements of state and federal laws (Chapter 18B of General Statutes of North Carolina, 21 CFR Part 1308 and other Federal Regulations). Students representing the college at off-campus events are required to know and follow the student rights and responsibilities printed in the current college catalog. No student organization or club shall purchase, give away, or sell any aforementioned intoxicating beverage or substance. Anyone known to be under the influence of any aforementioned substance is prohibited from the college property. In addition, the introduction, possession, sale, exchange, and/or use thereof is considered grounds for dismissal and possible legal action. Use of a drug authorized by a medical prescription from a registered physician shall not be considered a violation of this rule.

"Controlled substances" include any drug listed in 21 CFR Part 1308 and other federal regulations. Generally, these include, but are not limited to, heroin, marijuana, cocaine, PCP, and "crack". They also include "legal drugs" which are not prescribed by a licensed physician.

Alcoholic beverages include beer, wine, whiskey, and any other beverage listed in Chapter 18B of the General Statute of North Carolina. Any student convicted of violating any criminal drug statute while in the workforce, (work-study) on the college premises, or while part of a college-sponsored activity will be subject to disciplinary action up to and including termination and dismissal. An alternative may include completion of an approved drug abuse or alcohol rehabilitation program as a precondition for continued employment or enrollment at the college. Students must inform the college in writing within ten (10) working days of being convicted of a violation of any criminal drug statute or alcoholic beverage statute that occurred while on the college campus or while participating in college-sponsored activities.

If work-study students working under federal grant monies are convicted of violating drug laws in the workplace, on college premises or as part of a college-sponsored activity, they will be reported to the appropriate federal agency. As a condition of further employment on any federal government grant, the law requires all employees to abide by this policy. Students receiving Federal Student Aid must abide by the Anti-Drug Abuse Act Certification printed on the Student Aid Report.

Resources for Alcohol and Substance Abuse

The Local Management Entity
When an individual calls the LME, an access officer will provide information on service providers in the community and will offer to coordinate the first appointment with the selected service provider.
Call toll free: 1-888-627-4747
Crisis Line: 1-877-685-2415

Alcoholics Anonymous www.alcoholics-anonymous.org
Alcoholics Anonymous is a fellowship of men and women who share their experience, strength and hope so that they may solve their common problem and help others to recover from alcoholism.
Elizabeth City: (252)338-1849
Dare: 252-449-8133 www.aaobx.org

Narcotics Anonymous http://na.org/index.htm
Narcotics Anonymous (NA) is a non-profit fellowship or society of men and women for whom drugs have become a major problem. Recovering addicts meet regularly to help each other stay clean.
Dare: (252)441-1470

New Horizons www.obx.newhorizons.com
New Horizons provides substance abuse outpatient services, assessments, individual and group counseling on a fee structure based on income.
2808 Croatan Highway Suite B, Nags Head
(252) 441-2324

Al-Anon http://www.al-anon.alateen.org/english.html http://www.al-anon.alateen.org/spanish/index.html
For over 50 years, Al-Anon (which includes Alateen for younger members) has been offering hope and help to families and friends of alcoholics. Outer Banks:(252) 255-0966

Community Care Clinic
Operated by Albemarle Hospital Foundation, the Community Care Clinic assists working people without insurance, working single parents, adults looking for work, students with no family support, etc. with long-term medications and primary care.

918 Greenleaf Street Elizabeth City, NC 27909 (252)384-4736
2869 Virginia Road (32) Tyner, NC 27980 (252) 384-4805
Community Care Clinic of Dare 2 Juniper Trail Kitty Hawk, NC 27949 (252) 261-3041

U.S. Department of Health and Human Services
www.ncadi.samhsa.gov

Where Do I Go? Elizabeth City Campus Resources 252.335.0821

Academic Advising		Your Advisor		
Academic Advisor Assignments	Student Development	Linda Lewis	x 2218	AE127
Academic Records	Registrar	Mary Louise Brown	x 2252	AE117
Accidents	Security	252.312.3905	x 2348	C Bldg.
	Receptionist	Patricia Lee	x 0	AE Lobby
Address Change	Student Development	Annette Roberson	x 2221	AE133
Admissions	Admissions/Testing	Kenny Krentz	x 2220	AE141
Application Information	Admissions Office	Annette Roberson	x 2221	AE133
Career Counseling	Counseling & Career Dev.	John Wells	x 2243	AE124
Career Development Resources	Career & Life Planning Ctr.	John Wells	x 2243	AE124
Catalogs, Brochures, Applications	Admissions Office	Anna Boyce	x 2290	AE134
Child Care Information	Student Support Services	Sonya Phelps	x 2253	AE138
Class Schedules	Student Development	Anna Boyce	x 2290	AE134
Continuing Education Classes	Corporate & Cont. Ed.	Glenna Pike	x 2369	FC129
Cooperative Ed./Job Placement	Co-op & Job Placement	Keith Carter	x 2373	FC205
Course Placement	Admissions & Testing	Cherrie Boyce	x 2281	AE131
Credit by Exam/CLEP	Registrar	Mary Louise Brown	x 2252	AE117
Curriculum Change	Advisor/Counselor	Varies		
Developmental Studies	Dev. Studies Department	Ruth Warren	x 2320	A243
Disability Services	Student Development	Andrea Temple	x 2277	AE119
Disciplinary Procedures	Student Development	Ray Scaffa	x 2251	AE121
Distance Education	Curriculum	Gregg Wade	x 2380	FC204
Dropping/Adding Classes	Academic Advisors	Varies		
Financial Aid	Scholarships & Student Aid	Angela Godfrey-Dawson	x 2360	AE111
First Aid	Student Development	Linda Lewis	x 2218	AE127
Grades	Student Records	Mary Louise Brown	x 2252	AE117
Graduation	Registrar	Mary Louise Brown	x 2252	AE117
Instructional Concerns	Office of Instruction	Althea Riddick	x 2256	A122
Instructor's Office Hours	Instructor's Office Door	(Full Time Faculty Only)		
Insurance (Student Accident)	Business Office	Michelle Munden	x 2248	A129
Library Services	Library	Bob Schenck	x 2268	B108
Lost & Found	Receptionist	Patricia Lee	x 0	AE Lobby
Orientation	Student Development	Maenecia Cole	x 2240	AE143
Parking Decals	Receptionist	Patricia Lee	x 0	AE Lobby
Personal Counseling/Referrals	Counseling & Career Dev.	John Wells	x 2243	AE124
Photo I.D.	Receptionist	Patricia Lee	x 0	AE Lobby
Placement Testing	Testing Center	Wanda Halstead	x 2314	B20B
Public Information	Marketing & Comm.	Lisa Johnson	x 2255	A107
Refunds	Business Office	Michelle Munden	x 2248	A129
Registration	Academic Advisors	Assigned (Varies)		
Residency Requirements	Student Development	Cherrie Boyce	x 2281	AE131
Security	Security	252-312-3905	x 234B	Bldg. C
Student Gov./Clubs/Activities	Student Development	Maenecia Cole	x 2240	AE143
Students Rights & Responsibilities	Student Development	Ray Scaffa	x 2251	AE121
Textbooks	Student Bookstore	Gwen Davis	x 2237	A Bldg.
Transcript Evaluations	Registrar	Mary Louise Brown	x 2252	AE117
Transcripts	Student Development	Linda Lewis	x 2218	AE127
Tutoring	Student Support Services	Robin Pavey	x 2244	C101
Unlawful Harassment - Students	Student Development	Ray Scaffa	x 2251	AE121
Unlawful Harassment - Faculty/Staff	Human Resources	Wendy Brickhouse	x 2236	A106
Veteran's Ed. Benefits	Registrar	Mary Louise Brown	x 2252	AE117
Withdrawal From Courses	Academic Advisors	Assigned (Varies)		
Work Study Program	Scholarships & Student Aid	Demetria Felton	x 2385	AE144

Where Do I Go? Dare County Campus Resources 252.473.2264

Academic Advising	Academic Advisors	Assigned (Varies)	Contact Staff, x 223 FMI	
Academic Advisor Assignments	Student Development	Staff	x 223	Main Office
Academic Records	Student Development	Malinda Lathan	x 222	Main Office
Accidents	Front Desk	Receptionist	x 0	Main Office
Address Change	Student Development	Malinda Lathan	x 222	Main Office
Admissions	Student Development	Staff	x 223	Main Office
Application Information	Student Development	Malinda Lathan	x 222	Main Office
Career Development Resources	Student Development	Laura Katz	x 227	Office 228
Catalogs/Brochures	Student Development	Malinda Lathan	x 222	Main Office
Child Care Information	Elizabeth City Campus	Sonya Phelps	252.335.0821, x 2253	AE122
Class Schedules	Student Development	Malinda Lathan	x 222	Main Office
Continuing Ed. Classes	Continuing Education	Tim Shearin	252.475.9251	RIC
Cooperative Education	Elizabeth City Campus	Keith Carter	252.335.0821, x 2373	FC205
Course Placement	Student Development	Laura Katz	x 227	Office 228
Disability Services	Student Development	Laura Katz	x 227	Office 228
Dropping/Adding Classes	Academic Advisors	Assigned (Varies)	Contact Staff, x 223 FMI	
Financial Aid/Scholarships	Student Development	Laura Katz	x 227	Office 228
Grades	Curriculum	Kay Barefoot	x 234	Office 205
International Students	Student Development	Sarah Adams	x 297	Office 121
Library Services	Library	George Strawley	x 230	Office 119
Marine Science Program	Program Coordinator	Dana Newton	x 245	Office 207
Orientation	Student Development	Staff	x 223	Main Office
Personal Counseling/Referrals	Student Development	Laura Katz	x 227	Office 228
Placement Testing	Student Development	Laura Katz	x 227	Office 228
Professional Crafts Programs	Student Development	Staff	x 223	Main Office
Refunds	Cashier	Connie Mizelle	x 248	Main Office
Registration	Academic Advisors	Assigned (Varies)	Contact Staff, x 223 FMI	
Residency Requirements	Student Development	Staff	x 223	Main Office
Student Activities/Clubs	Student Development	Staff	x 223	Main Office
Transcripts	Student Development	Malinda Lathan	x 222	Main Office
Transfer Counseling	Student Development	Laura Katz	x 227	Office 228
Tuition/Fees Payment	Cashier	Connie Mizelle	x 248	Main Office
Tutorial Services	Student Development	Staff	x 223	Main Office
Unlawful Harassment	Ray Scaffa	Eliz. City Campus	335-0821, x 2251	AE121
Withdrawal from Courses	Academic Advisors	Assigned (Varies)	Contact Staff, x 223 FMI	

Dolphins

Want to be part of a team?
Support Intercollegiate Athletics.

Attend this years baseball and softball games and don't forget to purchase your COA Dolphin apparel. Go online to our website for game schedules and contact information. **www.albemarle.edu**

Where Do I Go? Edenton-Chowan Campus Resources 252.482.7900

Academic Advising/Records	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Accidents	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Address Change	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Admissions	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Blackboard/Campus Cruiser Help	Shawneaqua Jordan	Admin. Bldg.	x 2410	Lab 118
Career Counseling	John Wells	Eliz. City Campus	335.0821, x 2243	AE124
Career Readiness Lab	Sharon Chappell	Admin. Bldg.	x 2411	Office 119
Catalogs	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Child Care Information	Sonya Phelps	Eliz. City Campus	335.0821, x 2253	AE138
Continuing Ed. Classes	Bill Miller	Admin. Bldg.	x 2433	Office 107
Cooperative Education	Keith Carter	Eliz. City Campus	335.0821, x 2373	FC205
Credit by Exam/CLEP	Mary Louise Brown	Eliz. City Campus	335.0821, x 2252	AE117
Developmental Studies	Michelle Waters	Admin. Bldg.	x 2416	Office 109
Disability Services	Andrea Temple	Eliz. City Campus	335.0821, x 2277	AE119
Disciplinary Procedures	Ray Scaffa	Eliz. City Campus	335.0821, x 2251	AE121
Dropping/Adding Classes	Academic Advisors	Assigned (Varies)		
Financial Aid	Mary Caron	Admin. Bldg.	x 2404	Office 133
	Susan McRae	Admin. Bldg.	x 2402	Office 134
First Aid	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Grades	Campus Cruiser			
Instructional Support Lab	Michelle Waters	Admin. Bldg.	x 2416	Office 109
International Students	Kenny Krentz	Eliz. City Campus	335.0821, x 2220	AE141
Library Services	Bob Schenck	Eliz. City Campus	335.0821, x 2268	B108
Lost & Found	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Parking Decals	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Placement Testing	Front Desk/Advisor	Admin. Bldg.	x 2412 or 2413	Front Desk
Public Information	Lisa Johnson	Eliz. City Campus	335.0821, x 2255	A107
Refunds	Ray Scaffa	Eliz. City Campus	335.0821, x 2251	AE121
Registration	Academic Advisors	Assigned (Varies)		
Residency Requirements	Cherrie Boyce	Eliz. City Campus	335.0821, x 2281	AE131
Scholarships/Financial Aid	Mary Caron	Admin. Bldg.	x 2404	Office 133
	Susan McRae	Admin. Bldg.	x 2402	Office 134
Security	Security	252.722.2429	x 2435	Office 303
Student Gov./Activities	Susan McRae	Admin. Bldg.	x 2402	Office 134
Student Orientation	Mary Caron	Admin. Bldg.	x 2404	Office 133
Textbooks	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Transcripts	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Tuition/Fees Payment	Front Desk	Admin. Bldg.	x 2412 or 2413	Front Desk
Unlawful Harassment	Ray Scaffa	Eliz. City Campus	335.0821, x 2251	AE121
Veteran's Benefits	Mary Louise Brown	Eliz. City Campus	335.0821, x 2252	AE117
WIA Program	Stella Brothers	ESC/Job Link	482.2195	ESC/Job Link
Withdrawal from Courses	Academic Advisors	Assigned (Varies)		

Did you know that your Student Activity Fee pays for...

Academic Awards Day ✳ Back to School Bash ✳ Club Activities ✳ Cultural Celebrations ✳ Campus Food Drives ✳ Graduation Luncheons ✳ Holiday Celebrations ✳ Intramural Games ✳ N4CSGA Membership/Conferences ✳ SGA Elections ✳ Student/Faculty/Staff Appreciation ✳ Student Planners/ Handbooks ✳ Spring Fling Activities

All these fun things & many others are sponsored by COA's Student Government Associations!

Priorities:

August 2010

Monday	Tuesday	Wednesday
2	3	4

Thursday	Friday	Saturday/Sunday
5	6	7
		8
		Notes:

Priorities:

August 2010

Monday	Tuesday	Wednesday
9	10	11

Thursday	Friday	Saturday/Sunday
12	13	14
		15
		Notes:

Priorities:

August 2010

Monday	Tuesday	Wednesday
16	17	18

Thursday	Friday	Saturday/Sunday
19	20	21
		22
		Notes:

Priorities:

August 2010

Monday	Tuesday	Wednesday
23	24	25
Fall Semester Begins		

Thursday	Friday	Saturday/Sunday
26	27	28
Presidential Inauguration 2pm		29

Notes:

Priorities:

September 2010

Monday	Tuesday	Wednesday
30	31	1

Thursday	Friday	Saturday/Sunday
2	3	4
		5
		Notes:

Priorities:

September 2010

Monday	Tuesday	Wednesday
6	7	8
Labor Day - College Closed		

Thursday	Friday	Saturday/Sunday
9	10	11
		12
		Notes:

Priorities:

September 2010

Monday	Tuesday	Wednesday
13	14	15

Thursday	Friday	Saturday/Sunday
16	17	18 Yom Kippur 19

Notes:

Priorities:

September 2010

Monday	Tuesday	Wednesday
20	21	22

Thursday	Friday	Saturday/Sunday
23	24	25
		26
Fall Begins		*Notes:*

Priorities:

September/October 2010

Monday	Tuesday	Wednesday
27	28	29

Thursday	Friday	Saturday/Sunday
30	1	2
		3
		Notes:

Priorities:

October 2010

Monday	Tuesday	Wednesday
4	5	6

Thursday	Friday	Saturday/Sunday
7	8	9
		10
		Notes:

Priorities:

October 2010

Monday	Tuesday	Wednesday
11	12	13
Columbus Day		

Thursday	Friday	Saturday/Sunday
14	15	16
		17
		Notes:

Priorities:

October 2010

Monday	Tuesday	Wednesday
18	19	20

Thursday	Friday	Saturday/Sunday
21	22	23
		24

Notes:

Priorities:

October 2010

Monday	Tuesday	Wednesday
25	26	27

Thursday	Friday	Saturday/Sunday
28	29	30
		31 Halloween

Notes:

Priorities:

November 2010

Monday	Tuesday	Wednesday
1	2	3

Thursday	Friday	Saturday/Sunday
4	5	6
		7 Daylight Savings Time Ends

Notes:

Priorities:

November 2010

Monday	Tuesday	Wednesday
8	9	10

Thursday	Friday	Saturday/Sunday
11	12	13
		14
Veteran's Day		*Notes:*

Priorities:

November 2010

Monday	Tuesday	Wednesday
15	16	17

Thursday	Friday	Saturday/Sunday
18	19	20
		21

Notes:

Priorities:

November 2010

Monday	Tuesday	Wednesday
22	23	24
		College Open - No Classes

Thursday	Friday	Saturday/Sunday
25	26	27
		28
Thanksgiving - College Closed	Thanksgiving - College Closed	

Notes:

Priorities:

December 2010

Monday	Tuesday	Wednesday
29	30	1 Hanukkah begins at sundown

Thursday	Friday	Saturday/Sunday
2	3	4 5

Notes:

Priorities:

December 2010

Monday	Tuesday	Wednesday
6	7	8

Thursday	Friday	Saturday/Sunday
9	10	11
		12
	Last Day of Classes	*Notes:*

Priorities: EXAM WEEK

December 2010

Monday	Tuesday	Wednesday
13	14	15

Thursday	Friday	Saturday/Sunday
16	17	18
		19
	Fall Semester Ends	*Notes:*

Priorities:

December 2010

Monday	Tuesday	Wednesday
20	21 Winter Begins	22

Thursday	Friday	Saturday/Sunday
23 Holiday - College Closed	24 Christmas Eve - College Closed	25 Christmas Day 26

Notes:

Priorities:

December/January 2010/2011

Monday	Tuesday	Wednesday
27	28	29
College Closed	College Closed	College Closed

Thursday	Friday	Saturday/Sunday
30	31	1
College Closed	New Year's Eve College Closed	New Year's Day
		2

Notes:

Priorities:

January 2011

Monday	Tuesday	Wednesday
3	4	5

Thursday	Friday	Saturday/Sunday
6	7	8
		9
	Spring Semester Begins	*Notes:*

Priorities:

January 2011

Monday	Tuesday	Wednesday
10	11	12

Thursday	Friday	Saturday/Sunday
13	14	15
		16
		Notes:

Priorities:

January 2011

Monday	Tuesday	Wednesday
17	18	19
Martin Luther King, Jr. Day		
College Closed		

Thursday	Friday	Saturday/Sunday
20	21	22
		23
		Notes:

Priorities:

January 2011

Monday	Tuesday	Wednesday
24	25	26

Thursday	Friday	Saturday/Sunday
27	28	29
		30

Notes:

Priorities:

February 2011

Monday	Tuesday	Wednesday
31	1	2

Thursday	Friday	Saturday/Sunday
3	4	5
		6
		Notes:

Priorities:

February 2011

Monday	Tuesday	Wednesday
7	8	9

Thursday	Friday	Saturday/Sunday
10	11	12
		13

Notes:

Priorities:

February 2011

Monday	Tuesday	Wednesday
14	15	16
Valentine's Day		

Thursday	Friday	Saturday/Sunday
17	18	19
		20
		Notes:

Priorities:

February 2011

Monday	Tuesday	Wednesday
21	22	23
President's Day		

Thursday	Friday	Saturday/Sunday
24	25	26
		27
		Notes:

Priorities:

March 2011

Monday	Tuesday	Wednesday
28	1	2

Thursday	Friday	Saturday/Sunday
3	4	5
		6
		Notes:

Priorities:

March 2011

Monday	Tuesday	Wednesday
7	8	9

Thursday	Friday	Saturday/Sunday
10	11	12
		13
		Daylight Savings Time Begins
	College open - No Classes	

Notes:

Priorities:

March 2011

Monday	Tuesday	Wednesday
14	15	16

Thursday	Friday	Saturday/Sunday
17	18	19
St. Patrick's Day		20
		Spring Begins

Notes:

Priorities:

March 2011

Monday	Tuesday	Wednesday
21	22	23

Thursday	Friday	Saturday/Sunday
24	25	26
		27

Notes:

Priorities:

March/April 2011

Monday	Tuesday	Wednesday
28	29	30

Thursday	Friday	Saturday/Sunday
31	1	2
		3
	Good Friday	*Notes:*

Priorities: SPRING BREAK WEEK

April 2011

Monday	Tuesday	Wednesday
4	5	6

Thursday	Friday	Saturday/Sunday
7	8	9
		10

Notes:

Priorities:

April 2011

Monday	Tuesday	Wednesday
11	12	13

Thursday	Friday	Saturday/Sunday
14	15	16
		17

Notes:

Priorities:

April 2011

Monday	Tuesday	Wednesday
18	19	20

Thursday	Friday	Saturday/Sunday
21	22	23
		24 Easter Sunday

Notes:

Priorities:

April/May 2011

Monday	Tuesday	Wednesday
25	26	27
Spring Break	Spring Break	Spring Break
College Closed	College Closed	College Closed

Thursday	Friday	Saturday/Sunday
28	29	30
Spring Break	Spring Break	1
College Closed	College Closed	

Notes:

Priorities: EXAM WEEK

May 2011

Monday	Tuesday	Wednesday
2	3	4
Last Day of Classes		

Thursday	Friday	Saturday/Sunday
5	6	7
		8
		Mother's Day

Notes:

Priorities:

May 2011

Monday	Tuesday	Wednesday
9	10	11
Spring Semester Ends		

Thursday	Friday	Saturday/Sunday
12	13	14
Spring Commencement		15

Notes:

Priorities:

May 2011

Monday	Tuesday	Wednesday
16	17	18
Summer Semester Begins		

Thursday	Friday	Saturday/Sunday
19	20	21
		22
		Notes:

Priorities:

May 2011

Monday	Tuesday	Wednesday
23	24	25

Thursday	Friday	Saturday/Sunday
26	27	28
		29

Notes:

Priorities:

May/June 2011

Monday	Tuesday	Wednesday
30	31	1
Memorial Day College Closed		

Thursday	Friday	Saturday/Sunday
2	3	4
		5
		Notes:

Priorities:

June 2011

Monday	Tuesday	Wednesday
6	7	8

Thursday	Friday	Saturday/Sunday
9	10	11
		12
		Notes:

Priorities:

June 2011

Monday	Tuesday	Wednesday
13	14	15

Thursday	Friday	Saturday/Sunday
16	17	18
		19 Father's Day

Notes:

Priorities:

June 2011

Monday	Tuesday	Wednesday
20	21 Summer Begins	22

Thursday	Friday	Saturday/Sunday
23	24	25 26 *Notes:*

Priorities:

June/July 2011

Monday	Tuesday	Wednesday
27	28	29

Thursday	Friday	Saturday/Sunday
30	1	2
		3
		Notes:

Priorities:

July 2011

Monday	Tuesday	Wednesday
4	5	6
Independence Day		
College Closed		

Thursday	Friday	Saturday/Sunday
7	8	9
		10
		Notes:

Priorities:

July 2011

Monday	Tuesday	Wednesday
11	12	13

Thursday	Friday	Saturday/Sunday
14	15	16
		17
		Notes:

Priorities:

July 2011

Monday	Tuesday	Wednesday
18	19	20

Thursday	Friday	Saturday/Sunday
21	22	23
		24

Notes:

Priorities:

July 2011

Monday	Tuesday	Wednesday
25	26 Summer Semester Ends	27

Thursday	Friday	Saturday/Sunday
28 Summer Commencement	29	30 31

Notes:

Priorities:

August 2011

Monday	Tuesday	Wednesday
1	2	3

Thursday	Friday	Saturday/Sunday
4	5	6
		7
		Notes:

Priorities:

August 2011

Monday	Tuesday	Wednesday
8	9	10

Thursday	Friday	Saturday/Sunday
11	12	13
		14
		Notes:

Contacts

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Name Phone Cell
Address Email

Notes

2010

S	M	T	W	T	F	S
JANUARY					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	T	F	S
FEBRUARY						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

S	M	T	W	T	F	S
MARCH						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
APRIL						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	T	F	S
MAY						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	T	F	S
JUNE						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

S	M	T	W	T	F	S
JULY						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
AUGUST						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
SEPTEMBER						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S	M	T	W	T	F	S
OCTOBER					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	T	F	S
NOVEMBER						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S	M	T	W	T	F	S
DECEMBER						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2011

S	M	T	W	T	F	S
JANUARY						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	T	F	S
FEBRUARY						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

S	M	T	W	T	F	S
MARCH						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
APRIL						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S	M	T	W	T	F	S
MAY						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
JUNE						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S	M	T	W	T	F	S
JULY					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S	M	T	W	T	F	S
AUGUST						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
SEPTEMBER						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	T	F	S
OCTOBER						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	T	F	S
NOVEMBER						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

S	M	T	W	T	F	S
DECEMBER						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2012

S	M	T	W	T	F	S
JANUARY						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
FEBRUARY						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

S	M	T	W	T	F	S
MARCH						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
APRIL						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S	M	T	W	T	F	S
MAY						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
JUNE						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S	M	T	W	T	F	S
JULY						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
AUGUST						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S	M	T	W	T	F	S
SEPTEMBER						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

S	M	T	W	T	F	S
OCTOBER						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
NOVEMBER						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

S	M	T	W	T	F	S
DECEMBER						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Creating Success | Hope | Opportunity | Jobs

Fifty Years

College of The Albemarle

www.albemarle.edu

Edenton-Chowan Campus
1316-C North Broad Street
Edenton, NC 27932
P (252) 482-7900
F (252) 482-7999

Elizabeth City Campus
P.O. Box 2327
Elizabeth City, NC 27906
P (252) 335-0821
F (252) 335-2011

Dare County Campus
132 Russell Twiford Road
Manteo, NC 27954
P (252) 473-2264
F (252) 473-5497